

SOLES4SOULS

Turning shoes and clothing into opportunity

PREPPING YOUR SHOES FOR DONATION

Don't forget your donor form! Complete the donor form located [here](#) or by scanning the QR code. Please also ensure that each box is less than 50 lbs.



What types of shoes are accepted? Soles4Souls accepts all types of new and gently-worn shoes in any size (gently-worn meaning in good shape; no holes or mold). Soles4Souls does not accept undergarments.

Find a box to ship the shoes! Any sturdy, cardboard box will work. If you have a Soles4Souls collection bin at your site please keep it so you can keep collecting shoes throughout the duration of this shoe drive.

Once you are all boxed up and have submitted your digital donor form, follow the simple steps below to get started with Zappos shipping.

HOW TO SHIP TO SOLES4SOULS VIA ZAPPOS

Follow the steps below to download a **FREE** shipping label:

- 1 First, go to the S4S Zappos page [here](#).
- 2 Scroll down until you see the 'Donate' section. If you are not logged in, click on the 'Login to Print' button. You may login with your Zappos account. If you don't have a Zappos account you can simply create one.
- 3 Once you're logged in and the page refreshes, scroll down and click on the button that says 'Print Soles4Souls Label'.
- 4 The button will then say 'Loading Print Label' and your label will automatically load in a new browser window that you will be redirected to. Be sure that your pop-up blockers are turned off in order for them to show up!
- 5 Print and attach the label to your box and drop off at any UPS Store to ship the shoes to Soles4Souls! You must print a new label for each box. Each box must weigh less than 50 pounds.
- 6 Don't forget to fill out your [digital donor](#) form before you ship. Otherwise, we won't be able to confirm your donation. Thank you!

Because of the magnitude of donations we receive from individuals and how they are received in our warehouse where there is limited capacity, we operate on an honor system. The digital donor form acts as proof of donation. When that form is filled out, there is a box that must be checked that promises that the donation amounts reported in the form are accurate to the best of your knowledge. This is how Soles4Souls documents proof of donations. If you would like to confirm your donation has arrived through Zappos, please document the tracking number to see when it arrives at the facility but our teams are unable to confirm that the donation was received and the specific quantity.



Please note these restrictions: Donors cannot ship boxes over 50 lbs (surcharge will accrue). Donors cannot request a pickup and must drop off to a local shipper. Donors cannot ship palletized donations. Donors cannot photo copy shipping label; must get authentic label each time (they can print as many as they want but they cannot be photoshopped). Shipping is only valid within the U.S.